

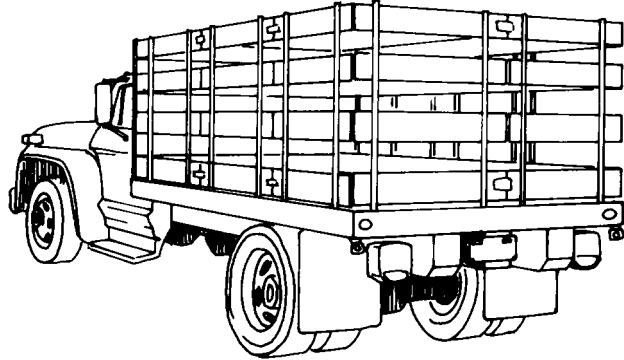
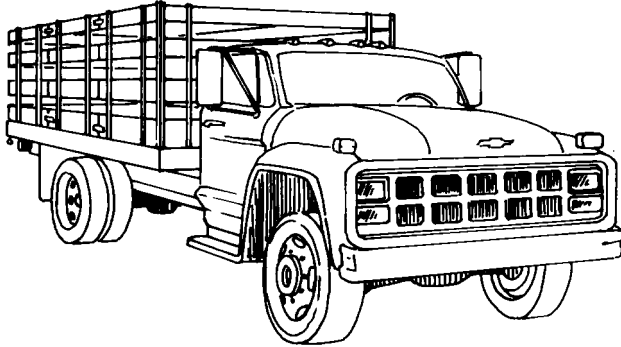


ADDENDUM TO RENTAL AGREEMENT NO. \_\_\_\_\_

DATED: \_\_\_\_/\_\_\_\_/\_\_\_\_

Vehicle Number \_\_\_\_\_ Mileage Out \_\_\_\_\_ Fuel Out \_\_\_\_\_ Check OUT Employee \_\_\_\_\_

**VEHICLE DAMAGE SURVEY IS TO BE PERFORMED WITH CUSTOMER AND/OR PRIMARY DRIVER**



**X INDICATES DAMAGE**  
**DAMAGE REMARKS**

\_\_\_\_\_

**VEHICLE OPERATING PREVIEW**

Customer acknowledges instructions on use and location of:

- |                             |                              |
|-----------------------------|------------------------------|
| Parking Brake _____         | Seat Belts _____             |
| Tire Condition _____        | Emergency Lights _____       |
| Rear View Mirrors _____     | Lift Gate Operation _____    |
| Fire Extinguisher _____     | Accident Form _____          |
| Turn Signals & Lights _____ | Brake Hoses & Fittings _____ |
| Gauges _____                |                              |
| Emergency Signal Kit _____  |                              |

Comments: \_\_\_\_\_

**LIABILITY INSURANCE.** Customer shall maintain liability insurance covering the operation and use of the vehicle by customer, with limits for bodily injury and property damage at least as high as those required by the Financial Responsibility Laws of the state in which the vehicle is operated and used by Customer. Upon request of Rental Center, Customer shall furnish the name of his insurance agent, insurance company and complete information concerning the liability insurance coverage carried. In the event of Customer's breach of this Rental Agreement by failure to have or obtain such liability insurance, any insurance coverage which may apply to Customer under Rental Center's insurance coverage (which shall be secondary to Customer's insurance coverage) while Customer is operating and using the vehicle is limited to the amounts set forth in the financial responsibility laws contained in California Vehicle Code Section 16056, with a maximum limit of fifteen thousand dollars (\$15,000.00) for bodily injury to or death of one person in any one accident, and subject to such limit for one person, the amount of thirty thousand dollars (\$30,000.00) because of bodily injury to or death of two or more persons in any one accident, and the amount of five thousand dollars (\$5,000.00) for damage to property of others as a result of any one accident, or the amounts specified in any amendment to said law.

Note: The driver must have a valid drivers license, meet rental center's minimum age requirement, and accept the conditions herein and on the stated Rental Agreement.

I have read, discussed and understand the terms and conditions of this agreement and agree to be bound thereto. Signing personally and for the Customer:

X \_\_\_\_\_

Date: \_\_\_\_\_



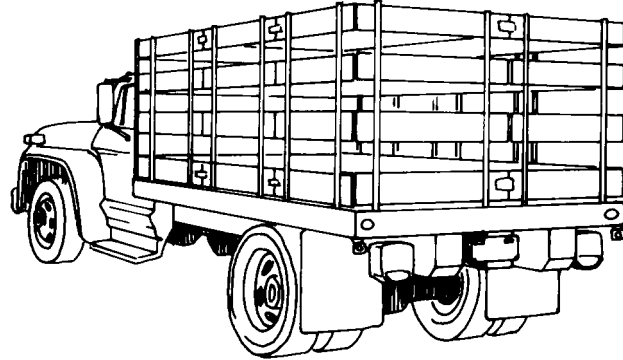
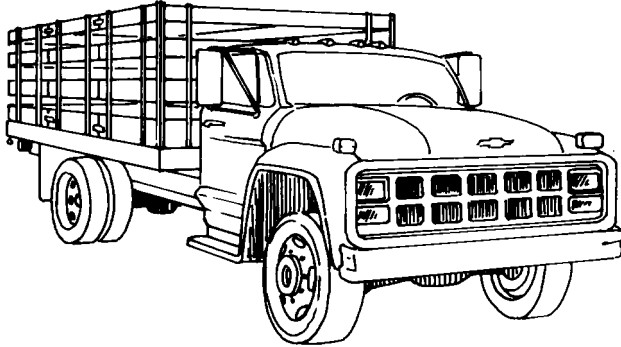


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| <b>Tire Condition</b> _____            | <b>Emergency Lights</b> _____           |
| <b>Rear View Mirrors</b> _____         | <b>Lift Gate Operation</b> _____        |
| <b>Fire Extinguisher</b> _____         | <b>Accident Form</b> _____              |
| <b>Turn Signals &amp; Lights</b> _____ | <b>Brake Hoses &amp; Fittings</b> _____ |
| <b>Gauges</b> _____                    |   |
| <b>Emergency Signal Kit</b> _____      |   |

**Comments:** \_\_\_\_\_

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X \_\_\_\_\_

Date: \_\_\_\_\_



## **WARNING 20' FLATBED TRUCK with LIFT GATE SAFETY**

Any piece of equipment can be dangerous if not operated properly. **YOU** are responsible for the safe operation of this equipment. The operator must carefully read and follow any warnings, safety signs and instructions provided with or located on the equipment. Do not remove, defeat, deface, or render inoperable any of the safety devices or warnings on this equipment. **IF** any safety devices or warnings have been removed, defeated, defaced, or rendered inoperable, **DO NOT USE THIS EQUIPMENT!**

### **This equipment is subject to Section 2449 (d)(3) California Code of Regulations**

(A) **Idling Limit** - No vehicle or engines subject to this regulation may idle for more than 5 consecutive minutes. Idling of a vehicle that is owned by a rental company is the responsibility of the renter or lessee, and the rental agreement should so indicate. The idling limit does not apply to:

1. idling when queuing, 2. idling to verify that the vehicle is in safe operating condition, 3. idling for testing, servicing, repairing or diagnostic purposes, 4. idling necessary to accomplish work for which the vehicle was designed (such as operating a crane), 5. idling required to bring the machine system to operating temperature, and 6. idling necessary to ensure safe operation of the vehicle.

**⚠️ WARNING:** Operating, servicing, and maintaining this equipment can expose you to chemicals including engine exhaust, carbon monoxide and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize your exposure, avoid breathing exhaust, do not idle the engine except as necessary, operate and service your equipment in a well-ventilated area and wear gloves or wash your hands frequently when servicing your equipment. For more information go to [www.P65warnings.ca.gov](http://www.P65warnings.ca.gov)

## **ACCIDENTS**

**Customer must report all accidents to the Rental Center no matter how minor whether you caused the accident or not and even if the accident occurred on private property.**

**PROPERLY LOADED, TRUCKS MAXIMUM CAPACITY 11,000LBS.**

**PROPERLY LOADED, LIFT GATES MAXIMUM CAPACITY 2,000 LBS.**

**LIFT GATE.** <<< **WARNING** >>> Using the lift gate puts a large drain on the batteries. It may be necessary to run the truck periodically to recharge them. **DO NOT leave the truck running without a licensed driver behind the wheel at any time.** The *Equipment Protection Plan* does not cover discharged batteries and you will be charged for service calls or other costs incurred.

**DO NOT OVERLOAD.** <<< **WARNING** >>> The maximum properly loaded carrying capacity of this truck is **11,000 LBS.** The Customer is responsible for all damages and or fines incurred by overloading and these costs **ARE NOT** covered by the *Equipment Protection Plan*. Overloading could cause you to lose control of the truck, causing serious injury or death to you or others.

**LOAD COVERING.** <<< **WARNING** >>> **California Law** requires you to cover your load. The Customer is responsible for all damages and or fines incurred by not covering their load and these costs **ARE NOT** covered by the *Equipment Protection Plan*. **Section 23114 (A)** of the California Vehicle Code states: No vehicle shall be driven or moved on any highway unless the vehicle is so constructed, covered, or loaded as to prevent any of its contents or load other than clear water or feathers from live birds from dropping, sifting, leaking, blowing, spilling, or otherwise escaping from the vehicle.

**DO NOT** lean the side racks against the truck. *The Equipment Protection Plan only covers accidental damage.* Leaning the side racks against the truck is misuse and the *Equipment Protection Plan* does not cover the damage caused by them.

## **IMPORTANT SAFETY RULES TO FOLLOW**

1. Watch children very carefully around the lift gate and do not allow children to tamper or play with any of the controls.
2. Do not drive vehicle with tailgate extended in horizontal position.
3. Be certain that lift gate is up and stowed and safety latch is engaged before driving.
4. Before driving truck warm up engine to normal operating temperature.
5. Riders are permitted in cab only. **ALWAYS WEAR YOUR SEATBELT!!**
6. Check behind vehicle before backing up. Sound the horn when backing up.
7. Adjust mirrors before leaving rental yard.
8. Set parking brake when not in motion.
9. Check fluid levels daily. Check tires and tire pressure daily. The recommended pressure is embossed on the side of the tire.
10. Maximum speed is 55mph or less if posted. Never exceed posted truck speed limits.
11. Do not drive while fatigued or under influence of alcohol or drugs. Be alert!!
12. This truck requires a greater braking distance and when loaded even greater. Allow a safe distance between yourself and the vehicle ahead. Avoid sudden stops.
13. Always secure and tie load properly to prevent the cargo or contents from shifting.
14. Downshift before descending a long hill. Shift to the same gear (before starting down) that would be used driving up the same hill.
15. NEVER get under any vehicle when it is running.

**PARKING** Come to a complete stop and with your foot on the brake place the gear selector into "P" (Park) position then turn wheels into curb. Engage the parking brake and turn the ignition off. **NEVER** rely on the parking brake alone and **NEVER** leave the vehicle running unattended!

If the person receiving this handout will not be the user of the equipment, forward these instructions to the operator. **IF** there is any doubt as to the operation or safety of the equipment, **DO NOT USE!!**

**CALL A TOOL SHED IMMEDIATELY!!!**

**FAILURE TO FOLLOW THESE INSTRUCTIONS COULD RESULT IN INJURY OR DEATH**

**LIFT GATE OPERATION INSTRUCTIONS      LIFT GATE MAXIMUM CAPACITY 2,000 LBS.**

**IMPORTANT:** READ AND UNDERSTAND THESE OPERATION INSTRUCTIONS, THE "SAFETY INSTRUCTIONS" DECALS, BEFORE OPERATING THIS LIFT GATE.

- If unauthorized use of the lift gate could cause a hazard to person or property, the lockout device should be used. If your lift gate is not equipped with a lockout device, it may be obtained from your nearest distributor.
- Do not use lift gate unless you have been properly instructed and have read, and are familiar with, the operating instructions.
- Be certain that vehicle is properly and securely parked before using the lift gate.
- Always inspect this lift gate for maintenance or damage before using it. Do not use lift gate if it shows any sign of damage or improper maintenance.
- Do NOT overload.
- Make certain the area in which the platform will open and close is clear before opening or closing platform.
- Make certain platform area, including the area in which loads may fall from the platform, is clear before and at all times during operation of lift gate.
- This unit is intended for loading and unloading of cargo only. Do not use this lift gate for anything but its intended use.

## **TO OPEN THE PLATFORM**

- 1) Rotate and hold latch handle to release hook. Never force handle if platform weight is on hook; push Raise Switch to free handle and hook.
- 2) Lower the platform to the ground using the Down (Lowering) switch.
- 3) Open the platform by pulling out on the handle.

## **TO OPERATE THE LIFT GATE**

- 1) Pushing the Raise switch raises the platform. Pushing the Down (Lowering) switch lowers the platform. Note: Some units have a single toggle switch, push it up to raise the platform, down to lower.
- 2) Load platform as close to the vehicle, and towards the middle of the platform, as possible. Maximum rated capacity is based on an evenly distributed load on the platform flat surface.

## **TO STORE THE LIFT GATE FOR TRANSIT**

- 1) Lower platform to the ground.
- 2) Fold the platform.
- 3) Raise the platform to the transit position. Make certain that the platform bail has engaged the latch hook.
- 4) Insert a padlock into lockout device if desired to prevent unauthorized use of lift gate.

### **IMPORTANT SAFETY INSTRUCTIONS**

**DANGER: LIFT GATE HAS MULTIPLE PINCH POINTS THAT CAN CAUSE DISMEMBERMENT OR DEATH! KEEP HANDS AND FEET CLEAR AT ALL TIMES.**

**STAND CLEAR AND KEEP CLEAR OF PLATFORM AREA WHILE OPERATING LIFT GATE.**

#### **DO'S AND DON'TS**

**DO:** Make certain area in which the platform will open and close is clear before opening or closing platform.

**DO:** Always place the load as close to the center of the platform as possible. Also position the load as close to the center of the truck's rear sill as possible.

**DO:** Make certain platform is properly latched when in transit.

**DO:** Make certain platform area, including the area in which loads may fall from platform, is clear before and at all times during operation of the lift gate.

**DO:** Operate the lift gate with the control switches only.

**DO:** Check oil and lubricate all the grease fittings monthly.

**DO:** Read and follow the warning decals, operating decals and operating instructions.

**DO:** Visually inspect the lift gate frequently and if it is out of adjustment or found to be faulty DO NOT USE IT. Return to us for repair or exchange.

**DON'T:** Allow the lift gate to be used by persons not familiar with its operation.

**DON'T:** Use the lift gate if the unit shows signs of abuse or fails to operate freely.

**DON'T:** Permit the lift gate motor to run after the lift gate is raised to bed level.

**DON'T:** Overload the lift gate. The capacity is 2,000 lb.

**Danger:** Never place more than the rated load onto the platform. Lifting more than the maximum capacity will result in serious injury, or even death. The maximum rated capacity is based on an evenly distributed load on the platform's flat surface.

**DON'T:** Use brake fluid as hydraulic oil.

**DON'T:** Ride on the lift gate. Always stand clear of the lift gate when it is operating.

**DON'T:** Allow children to play around or operate the lift gate





# Auto Accident Report Form

A Tool Shed, Inc

When an accident occurs:

<i>First Steps</i>	<i>Do Not Say</i>	<i>While Still at the Scene</i>
*Remain Calm *Get to a safe place *Check for injuries *Administer First Aid *Call police/EMT	*It's all my fault (even if it is) *My insurance will pay for everything. *It's OK, I have full coverage.	*Get as much information as possible on this report. *Take Pictures *When the police come, cooperate and tell them what you know.

## Accident Details

Day/Date/Time AM/PM	
Weather/Road	
Conditions	
Location of Accident	
Accident Details	

## Damage Descriptions

Your Vehicle	Other Vehicle
Towing Company Name & Phone	Towing Company Name & Phone

## Other Driver/Vehicle Information

Owner's Name:	
Owner's Address:	
Owner's Phone:	
Vehicle Make:	
Vehicle Model & Year:	
Vehicle Color:	
License Plate Number:	
Insurance Company:	
Agent Name & Phone:	
Other Drivers Name:	
Other Drivers Address:	
Other Drivers Phone:	

## Passengers/Injuries:

Your Vehicle	Other Vehicle
# Passengers:	# Passengers:

## Police Information

Officer Name:	
Department:	
Phone:	
Badge Number:	
Other Info:	

## Witness Information

Name:		Name:	
Address:		Address:	
Home Phone:		Home Phone:	
Work Phone:		Work Phone:	

## Sketch of Accident Scene:

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# PRE-RENTAL VEHICLE SAFETY CHECK

DATE: \_\_\_\_\_

ODOMETER READING: \_\_\_\_\_

TRUCK NO: \_\_\_\_\_

## ITEMS CHECKED REQUIRE ATTENTION

- |   |   |
|---|---|
| <input type="checkbox"/> Gauges - Amp, Oil Pressure, Fuel, Water Temp, Air Pressure | <input type="checkbox"/> Turn Signals, 4-Way Flasher Stop Lights      |
| <input type="checkbox"/> Windshield & Windows, Wipers & Fluid                       | <input type="checkbox"/> Head, Tail & Running Lights                  |
| <input type="checkbox"/> Reflectors   | <input type="checkbox"/> Vehicle Body                                 |
| <input type="checkbox"/> Mirrors Adjusted & Tight                                   | <input type="checkbox"/> Fire Extinguisher & Triangle Kit             |
| <input type="checkbox"/> Parking Brake Holds Truck                                  | <input type="checkbox"/> Brake Hoses & Fittings for Leaks or Damage   |
| <input type="checkbox"/> Brake Function   | <input type="checkbox"/> Fluid Levels                                 |
| <input type="checkbox"/> Horn   | <input type="checkbox"/> Fluid Leaks                                  |
| <input type="checkbox"/> Steering Linkage Check Play                                | <input type="checkbox"/> Hitch or Lift Gate                           |
| <input type="checkbox"/> Tires, Wheels, Lugs & Pressure                             | <input type="checkbox"/> CA # on Both Doors                           |
| <input type="checkbox"/> Engine Noises  | <input type="checkbox"/> Accident Report Sheet (Attached to Contract) |

Remarks (explain unsatisfactory items checked above) \_\_\_\_\_

Employee's Signature \_\_\_\_\_

Mechanic's Report (If defects noted)

- Repairs not necessary for safe operation.  
 Repairs made and ready to return to service.

Comments \_\_\_\_\_

Mechanics Signature \_\_\_\_\_ Date \_\_\_\_\_

Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Remove From Contract and Send Completed Safety Checks to the Shop Daily!**